

Orthopaedic Knee, Shoulder and Sports Surgery

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“No-Show” Policy

NOTICE TO PATIENTS:

ORTHOPAEDIC KNEE SHOULDER & SPORTS SURGERY HAS A NEW POLICY FOR PATIENTS WHO MISS THEIR SCHEDULED APPOINTMENTS. OUR NEW POLICY CONSISTS OF THE FOLLOWING:

1. THE PATIENT IS RESPONSIBLE FOR NOTIFYING THE OFFICE 24 HOURS IN ADVANCE TO CANCEL THEIR APPOINTMENT.
2. IF YOU FAIL TO NOTIFY THE OFFICE AND “NO SHOW” FOR YOUR APPOINTMENT YOUR ACCOUNT WILL BE CHARGED A \$20.00 “NO SHOW” FEE.
3. FUTURE APPOINTMENTS WILL “NOT” BE SCHEDULED UNTIL PAYMENT HAS BEEN RECEIVED.

EFFECTIVE MAY 19, 2008

Patient or Guardian Signature

Date

Witness

Date